

Delegations to the Executive Director of Families

F	Function	Limits or restrictions on delegation
F1	The operational management of the provision by the Council of personal social services as permitted or required by the Local Authority Social Services Act 1970.	In accordance with the delegations approved by Cabinet 28/06/06
F2	The appointment of Proper Officers for social services functions.	In accordance with the Individual Executive Decision notice dated 8 April 2003 and reported to the Developing and Supporting the Organisation Cabinet Team 25 April 2003.
F3	To act as the statutory Director of Children's Services	
F4	The provision of financial assistance under the Children Act 1989 within the Council's agreed scheme of financial delegations in respect of each application.	
F5	In consultation with the Chief Operating Officer to authorise the institution of appropriate legal proceedings in respect of children.	
F6	To place children being looked after by the Council in suitable accommodation and pay appropriate fees, charges and allowances and grants.	
F7	To give any necessary consent, including consent to medical treatment,	

Delegations to the Executive Director of Families

	holidays abroad etc. in respect of children looked after by the Council.	
F8	In consultation with the Chief Operating Officer to instruct solicitors to act on Behalf of children looked after by the Council.	
F9	In conjunction with the Chief Operating Officer to make applications for Contribution Orders etc. in respect of children looked after by the Council.	
F10	To exercise the statutory functions, powers and duties of the Council in relation to vulnerable children and young people as set out in Working Together 2018.	
F11	To provide specialist and integrated services to young offenders and children with complex needs and disabilities.	
F12	To establish and maintain an adoption services and provide the requisite facilities.	
F13	To secure provision for pupils with special educational needs through delivery of Education Health Care Plans.	In accordance with the Special Education Plan.
F14	To deal with admissions to schools in accordance with the statutory Admissions Code of Practice and the Council's admission arrangements subject to consultation with the appropriate Cabinet Member(s) in cases of over-subscription.	

Delegations to the Executive Director of Families

F15	To take action in relation to school improvement in accordance with the Education and Inspection Act 2006 and other relevant legislation.	
F16	To implement School Improvement Partnership Board initiatives including the implementation of the Standards Fund Local Delivery Plan.	
F17	To manage the arrangements for the payment of grants, loans and allowances to or in respect of pupils and students.	In accordance with the statutory provision and the scheme of delegation approved by the Lifelong Learning Cabinet Team on 30.05.02.
F18	To make provision for pupils to receive free school meals and to make arrangements for home-school transport where appropriate.	
F19	In consultation with the Section 151 Officer to manage the delegation arrangements for Schools' Budgets.	
F20	In consultation with the Chief Operating Officer, authorise the service of notices and/or the institution of legal proceedings in accordance with Section 547 of the Education Act 1996 (nuisance or disturbance on school premises).	
F21	To exercise such functions of the Licensing Committee relating to child employment as may be delegated by the Panel from time to time.	Scheme of Delegation approved by the former Licensing and Environmental Protection Panel on 26.02.03.

Delegations to the Executive Director of Families

F22	In consultation with the Chief Operating Officer, authorise the institution of appropriate legal proceedings in respect of non-attendance.	
F23	Approval and making of school instruments of Government and any subsequent changes prepared by governing bodies.	
F24	To determine statutory proposals for schools where no objections have been received to the proposals contained in the publicised Statutory Notice.	
F25	To take action in relation to school improvement in accordance with the Education and Inspection Act 2006 and other relevant legislation.	
F26	To exercise the powers and duties of the authority in respect of the attendance of children at school including children excluded from school or otherwise unable to attend.	
F27	To provide an adult education service.	In accordance with the Learning and Skills Council.
F28	To exercise any of the Council's functions relating to childcare provision.	
F29	Co-ordination of community development support and partnership.	In accordance with inter-agency plans and priorities

Delegations to the Executive Director of Families

F30	To secure provision for pupils with special educational needs through delivery of Education Health Care Plans.	In accordance with the Special Education Plan.
F31	To deal with admissions to schools in accordance with the statutory Admissions Code of Practice and the Council's admission arrangements subject to consultation with the appropriate Cabinet Member(s) in cases of over-subscription.	
F32	To take action in relation to school improvement in accordance with the Education and Inspection Act 2006 and other relevant legislation.	
F33	To implement School Improvement Partnership Board initiatives including the implementation of the Standards Fund Local Delivery Plan.	
F34	To manage the arrangements for the payment of grants, loans and allowances to or in respect of pupils and students.	In accordance with the statutory provision and the scheme of delegation approved by the Lifelong Learning Cabinet Team on 30.05.02.
F35	To make provision for pupils to receive free school meals and to make arrangements for home-school transport where appropriate.	
F36	In consultation with the Section 151 Officer to manage the delegation arrangements for Schools' Budgets.	
F37	In consultation with the Chief Operating Officer, authorise the service of notices and/or the institution of legal proceedings in accordance with Section 547 of the Education Act 1996 (nuisance or disturbance on school premises).	

Delegations to the Executive Director of Families

F38	To exercise such functions of the Licensing Committee relating to child employment as may be delegated by the Panel from time to time.	Scheme of Delegation approved by the former Licensing and Environmental Protection Panel on 26.02.03.	
F39	In consultation with the Chief Operating Officer, authorise the institution of appropriate legal proceedings in respect of non-attendance.		
F40	Approval and making of school instruments of Government and any subsequent changes prepared by governing bodies.		
F41	To determine statutory proposals for schools where no objections have been received to the proposals contained in the publicised Statutory Notice.		
F42	To take action in relation to school improvement in accordance with the Education and Inspection Act 2006 and other relevant legislation.		
F43	To exercise the powers and duties of the authority in respect of the attendance of children at school including children excluded from school or otherwise unable to attend.		
F44	To exercise any of the Council's functions relating to childcare provision.		
F45	Co-ordination of community development support and partnership.		In accordance with inter-agency plans and priorities
F46	To act as the statutory Director of Adult Services.		
F47	The provision of improvements and adaptations under the Chronically Sick and Disabled Persons		

Delegations to the Executive Director of Families

Act 1970 within the Council's agreed scheme of financial delegations in respect of each application.

- F48 In consultation with the Chief Operating Officer to authorise the institution of appropriate legal proceedings, including in the Court of Protection, in respect of adults.
- F49 To make arrangements for the temporary protection of property of persons admitted to hospital or other accommodation.
- F50 To make application to act, and to act as receiver of property for persons who are incapable of managing their own affairs.
- F51 To make arrangements for the burial or cremation of any person found dead in their area where no suitable arrangements have been made under Part III of Public Health (Control of Disease) Act 1984.
- F52 To discharge the functions conferred on or exercisable by the council in its capacity as Adult Social Services Authority conferred by the Local Authority Social Services Act 1970, the Care Act 2014 and all other health and social care legislation for adults including in relation to mental health.
- F53 To make applications for the admission to hospital of persons with mental health problems for the purposes of assessment, detention and treatment and to make decisions in connection with deprivation of liberty safeguards.
- F54 To maintain the appropriate registration for internally provided care services.

Delegations to the Executive Director of Families

- F55 To appoint approved mental health professionals.
- F56 To discharge any functions exercisable by the council under Section 75 of the National Health Service Act 2006 on behalf of an NHS body and have the responsibility for any adults functions integrated with any NHS body.
- F57 To be designated as the 'responsible person' required by the Local Authority Social Services and National Health Service Complaints (England) Regulations 2009 to ensure compliance with the procedures and ensure action is taken in the light of complaints and also for other statutory complaints procedures relating to adults complaints.